

Board Meeting Minutes

Tuesday, May 28, 2019 | 7:30 - 9:30 am

GREATER VICTORIA CHAMBER OF COMMERCE

Attending: Al Hasham, Dan Dagg, Moira Hauk, Rahim Khudabux, Carmen Charette, Catherine Holt, Lise Gyorkos, Paul van Koll, Pedro Marquez, Kris Wirk, Cheryl Wirch-Ryckman (staff).

Regrets: John Wilson, Christina Clarke, Ian Batey, Danielle Fullwood, Captain (Navy) Jason Boyd

1. Agenda/Minutes

Motion to approve agenda Moved by Al Hasham Seconded by Pedro Marquez Carried

Motion to approve minutes from previous board meeting Moved by Carmen Charette Seconded by Lise Gyorkos Carried

2. Chair's Remarks

It has been a very productive 2019 to date. Business Awards were outstanding. Presentation from BC Chamber to the Board and Executive took place in late April. A letter was sent to BC Chamber declining membership for 2019. Review and approval of the Board Election schedule as presented.

Action: Send core skills matrix to Board. To be discussed at Board Planning session in June.

3. Finance & Audit Committee

The financials were presented to the Board. Strong results from the first 4 months due to lots of events. Investment is doing well. Efforts in 2018 resulted in a positive income for operations. Outstanding work in events and overall financial management was credited with the ongoing success. Presentation of the annual membership CPI increase to the board for approval.

Motion to accept the audited financials as presented.

Moved by Kris Wirk Seconded by Moira Hauk Carried

Motion to accept the membership rate CPI increase. Moved by Kris Wirk Seconded by Pedro Marquez Carried

4. CEO remarks

KPIs are tracking well to goals. Membership numbers although below 2019 goals is focused on larger, engaged members. Those members tend to have a long funnel. Discussion around building membership and business leaders that would/should make engaged and productive members. Concerns that there are businesses that are attending Mixers and Mingles but failing to finalize their membership paperwork. Review of preliminary results of Membership Survey. Above average results with strong affirmation of the value of Chamber membership and benefits of membership. Follow-up with qualitative information at the June Board meeting. Review of June 12th Candidate Listening Session issues compiled by local stakeholders.

Action: Business Awards discussion next board meeting.
Review of final results of the Membership Survey

5. Executive & Governance Committee

Reviewed.

6. Committee Reports

Public Policy & Advocacy Committee presentation from Harley Machielse, District of Saanich's Transportation Plan. Prodigy Group update on progress. Positive feedback on the chair.

Ambassador Committee also has several new members bringing them up to 7. The committee is a good size and the presentation from the CEO helped to inform and engage the committee. Guest speakers to be scheduled for the next meeting.

Motion to accept the Policy, Prodigy & Ambassador Reports and to distribute the Board KPI report to all committees.

Moved by Rahim Khudabux

Seconded by Pedro Marquez

Carried

7. Next Meeting – Tuesday, June 25, 2019. Half day planning session.

Motion to adjourn

Moved by Moira Hauk

Seconded by Lise Gyorkos

Carried

Secretary

Chair

Date:	
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