



Opportunity to Join a Chamber Committee

The Chamber has a number of active and engaged committees that report to our Board of Directors. A key reason for the success of our board committees is the involvement of our Chamber members as volunteer committee members.

Each year there are a few openings on our committees for new members. We are recruiting now for members who will be available starting on **January 1, 2023** for at least a two-year term.

To view the terms of reference for each committee and learn more about its work, please email communications@victoriachamber.ca.

All committees have the following requirements of their committee members:

- You've been a member of The Chamber for one year
- You understand the role of The Chamber
- You're able to commit to the time requirements of your respective committee
- You work effectively as a member of a group.

If you don't fit the parameters above but want to be involved, we do offer opportunities to volunteer at events and various Chamber activities throughout the year, just [click here](#).

Here are our committees:

1. **The Ambassador Committee** is a dedicated team of members of The Chamber from various professional backgrounds who serve as liaisons to foster meaningful participation and connection-building as a way of increasing member engagement.

Time requirements: Attend committee meetings once a month from 7:30 – 9:00 a.m. on dates determined by the chair. Be available to make phone calls, meet with new members, attend Chamber events and conduct other outreach to members as required.

2. **The Finance and Audit Committee** ensures the financial responsibilities of The Chamber Board of Directors are attended to with Board oversight. Also ensures the financial integrity of The Chamber.

Time requirements: Attend bi-monthly meetings from 8:00 – 9:00 a.m. or lunch meetings on dates determined by the chair. Read financial information provided in advance.

3. **The Prodigy Group** is a committee of The Chamber. Its membership is a diverse network of emerging professionals who reside in Greater Victoria. Through The Chamber, this committee provides an opportunity to connect with likeminded individuals and to effect positive change in our region.

Greater Victoria Chamber Committee Application

Time requirements: Attend monthly meetings from 7:30-9:00 a.m. on dates determined by the chair. Attend Prodigy Group events. Provide skills and time to complete any projects you commit to.

4. **The Public Policy and Advocacy Committee** is a committee of The Chamber. Its purpose is to provide early input to the advocacy priorities of the Board so as to constructively influence public policy in support of the Greater Victoria business community.

Time requirements: Attend monthly meetings from 7:30 – 9:00 a.m., or during lunch, on dates determined by the chair. Read agenda material in advance.

5. **Inclusion, Diversity & Equity Advancement Committee** is a committee of The Chamber. Its purpose is to gather and offer advice and guidance to The Chamber to create a more inclusive and welcoming business community that truly represents the diversity of the Greater Victoria business community we aspire to have.

Time requirements: TBD. Between six and 10 meetings annually.

6. **The Indigenous Economic Reconciliation Table** is a table of The Chamber. Its purpose is to provide a voice to Indigenous businesses, First Nations and Indigenous non-profit organizations in order to foster economic reconciliation for the Indigenous community using business-to-business connections and advocacy.

Time requirements: TBD. Between four and 10 meetings annually,

The opportunity to apply for any of the above committees will be open from **August 25 – October 7, 2022**.

Please contact communications@victoriachamber.ca if you have any questions.

At the end of the application period, the chair of the committee will review your application. You will be contacted by e-mail or phone. If you are interested in being a member of a committee, please complete the appropriate Chamber Committee Member Application Form below:

- [Ambassadors](#)
- [Finance & Audit Committee](#)
- [Prodigy Group](#)
- [Public Policy and Advocacy Committee](#)
- [Inclusion, Diversity & Equity Advancement Committee](#)
- [Indigenous Economic Reconciliation Table](#)



GREATER VICTORIA
CHAMBER OF COMMERCE

Ambassadors Application

Date _____

First and Last Name: _____

Business Name of Chamber Member: _____

Email: _____ Phone _____

Why are you interested in being a part of this committee?

What relevant experience do you have?

Are there any specific skills or abilities you wish to contribute to the work of the committee?

How did you hear about this opportunity?

Greater Victoria Chamber Committee Application

Please fill in the skills matrix below:

Regional – representation from areas of Greater Victoria. (Where is your business)?	
Type of business – e.g. retail, cultural, education, financial, etc.	
Number of years you’ve been a member of The Chamber	

Score the following between 1 - 4 with 0 being No and 4 being Absolutely or Highly Competent.

You’re able to commit to the time requirements of your respective committee	
You work effectively as a member of a group	
You understand the role of The Chamber and value of chamber membership including benefits and opportunities	
You have connections to the regional business community	
You are able to represent The Chamber and connect with members in a diplomatic, helpful and pro-active manner.	
You have an outgoing, friendly and professional personality	

For more information about terms of reference, or for submitting your completed form, email communications@victoriachamber.ca



GREATER VICTORIA
CHAMBER OF COMMERCE

Finance & Audit Committee Application

Date _____

First and Last Name: _____

Business Name of Chamber Member: _____

Email: _____ Phone _____

Why are you interested in being a part of this committee?

What relevant experience do you have?

Are there any specific skills or abilities you wish to contribute to the work of the committee?

How did you hear about this opportunity?

Greater Victoria Chamber Committee Application

Please fill in the skills matrix below:

Regional – representation from areas of Greater Victoria. (Where is your business)?	
Type of business – e.g. retail, cultural, education, financial, etc	
Number of years you’ve been a member of The Chamber	
Confirm that you not currently employed by The Chamber's auditor or insurance or investment portfolio provider	

Score the following between 1 - 4 with 0 being No and 4 being Absolutely or Highly Competent.

You understand the role of The Chamber	
You’re able to commit to the time requirements of your respective committee	
You work effectively as a member of a group	
Understanding of the value of chamber membership including benefits and opportunities	
You have a strong knowledge or background in accounting, finance, non-profit management	
Ability to read financial reports, annual audits and investment statements	

For more information about terms of reference, or for submitting your completed form, email communications@victoriachamber.ca



GREATER VICTORIA
CHAMBER OF COMMERCE

Prodigy Group Committee Application

Date _____

First and Last Name: _____

Business Name of Chamber Member: _____

Email: _____ Phone _____

Why are you interested in being a part of this committee?

What relevant experience do you have?

Are there any specific skills or abilities you wish to contribute to the work of the committee?

How did you hear about this opportunity?

Greater Victoria Chamber Committee Application

Please fill in the skills matrix below:

Regional – representation from areas of Greater Victoria. (Where is your business)?	
Type of business – e.g. retail, cultural, education, financial, etc	
Number of years you’ve been a member of The Chamber	
Which of your skills/strengths will best help the work of The Prodigy Group	

Score the following between 1 - 4 with 0 being No and 4 being Absolutely or Highly Competent.

You understand the role of The Chamber	
You’re able to commit to the time requirements of your respective committee	
You work effectively as a member of a group	
You understand the role of The Chamber and value of chamber membership including benefits and opportunities	
You are an emerging professional in the regional business community	
You are able to represent The Chamber and connect with members in a diplomatic, helpful and pro-active manner.	
You have an outgoing, friendly and professional personality	

For more information about terms of reference, or for submitting your completed form, email communications@victoriachamber.ca



GREATER VICTORIA
CHAMBER OF COMMERCE

Public Policy & Advocacy Committee Application

Date _____

First and Last Name: _____

Business Name of Chamber Member: _____

Email: _____ Phone _____

Why are you interested in being a part of this committee?

What relevant experience do you have?

Are there any specific skills or abilities you wish to contribute to the work of the committee?

How did you hear about this opportunity?

Greater Victoria Chamber Committee Application

Please fill in the skills matrix below:

Regional – representation from areas of Greater Victoria. (Where is your business)?	
Type of business – e.g. retail, cultural, education, financial, etc	
Number of years you’ve been a member of The Chamber	
Are you an elected official or working/affiliated with one in an official capacity?	
Which of your skills/strengths will best help the work of the committee	

Score the following between 1 - 4 with 0 being No and 4 being Absolutely or Highly Competent.

You understand the role of The Chamber	
You’re able to commit to the time requirements of your respective committee	
You work effectively as a member of a group	
You act in a non-partisan manner in meetings	
You possess an awareness of issues of concern to the regional business community and membership	
You have a knowledge of public policy processes, government decision-making and the difference and responsibilities of local, provincial, federal and international levels of government	

For more information about terms of reference, or for submitting your completed form, email communications@victoriachamber.ca



Inclusion, Diversity & Equity Advancement Committee

Date _____

First and Last Name: _____

Business Name of Chamber Member: _____

Email: _____ Phone _____

Why are you interested in being a part of this committee?

What relevant experience do you have?

Are there any specific skills or abilities you wish to contribute to the work of the committee?

How did you hear about this opportunity?

Please fill in the skills matrix below:

Regional – representation from areas of Greater Victoria. (Where is your business)?	
Type of business – e.g. retail, cultural, education, financial, etc	
Please share the diversity(ies) areas you closely identify within	
Number of years you’ve been a member of The Chamber	
Are you an elected official or working/affiliated with one in an official capacity currently or in the past?	
Which of your skills/strengths will best help the work of the committee	

Score the following between 1 - 4 with 0 being No and 4 being Absolutely or Highly Competent.

You understand the role of The Chamber	
You’re able to commit to the time requirements of your respective committee	
You work effectively as a member of a group	
You act in a non-partisan manner in meetings	
You represent diversity in areas of gender, physical capability, culture/race, other areas of systemic marginalization, business type and sector	
You can contribute to creating a more inclusive and welcoming business community that truly represents the diversity of the Greater Victoria business community we aspire to have	

For more information about terms of reference, or for submitting your completed form, email communications@victoriachamber.ca



Indigenous Economic Reconciliation Table Application

Date _____

First and Last Name: _____

Business Name of Chamber Member: _____

Email: _____ Phone _____

Why are you interested in being a part of this table?

What relevant experience do you have?

Are there any specific skills or abilities you wish to contribute to the work of the table?

How did you hear about this opportunity?

Greater Victoria Chamber Committee Application

Please fill in the skills matrix below:

Regional – representation from areas of Greater Victoria. (Where is your business)?	
Type of business – e.g. retail, cultural, education, financial, etc.	
First Nation or Indigenous community	
Number of years you’ve been a member of The Chamber	
Are you an elected official or working/affiliated with one in an official capacity?	
Which of your skills/strengths will best help the work of the table	

Score the following between 1 - 4 with 0 being No and 4 being Absolutely or Highly Competent.

You understand the role of The Chamber	
You’re able to commit to the time requirements of your respective table	
You work effectively as a member of a group	
You act in a non-partisan manner in meetings	
You represent a Nation or 51%-owned Indigenous business or a non-profit run by Indigenous leadership to benefit local First Nations	
You will work with the committee to foster economic reconciliation for the Indigenous community using business-to-business connections and advocacy	

For more information about terms of reference, or for submitting your completed form, email communications@victoriachamber.ca